

Tiffield Parish Council

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From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors 15/06/2021:

MINUTES OF THE MEETING OF TIFFIELD PARISH COUNCIL **held in the School Hall on Mon 14/06/2021 at 8.00pm**

Present: Cllr L James (nominated to act as Chair). Cllr P Chaplin. Cllr S Jowers. Cllr J Tyrell. Cllr R Powell. Cllr Pearson. Mr A Tennet (Clerk to the Council)

Also present: Cllr Louisa Fowler, West Northamptonshire Council

	Standing Items	Action
2106.01	The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting.	
2106.02	Apologies for absence – Cllr Beasley (holiday), Cllr Cook (work commitments)	
2106.03	Declarations of interest related to business on the agenda for this meeting – Cllr Jowers reported that he is a neighbour in respect the planning application as shown at 2106.09 below	
2106.04	To receive and approve the minutes of the meeting held on 10.05.21 – The minutes were proposed as a true and accurate record of the meeting by Cllr Powell and seconded by Cllr Pearson. There were no objections	
2106.05	Matters arising from the previous minutes not included on the agenda for this meeting.	

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<p>Cllr Jowers confirmed that he has checked the status of the trees opposite the Church and they are within the conservation area. He has taken a number of photos and will submit an application to attend to them in the autumn. If after 6 weeks there is no response, we can deal with the trees anyway.</p> <p>Mr Tennet reported that ROSPA will not confirm when their inspection of Claydon Field and the play equipment will take place but they are aware of the work that is to be undertaken. KOMPAN are having supply issues due to Covid and are scheduled to undertake the work on the 4th/5th August.</p> <p>Cllr Powell confirmed he had met with Mr Peers regarding the removal of the knee rail and this would progress shortly.</p> <p>Mr Tennet reported that in company with Cllr Jowers, he had met with Mr Peers where the matter of the loose goal posts was discussed. Mr Peers will do this work with help from the Parish Council.</p> <p>Cllr Powell confirmed that he now had two new batteries for the Vehicle Activated Speed sign</p> <p>2105.07 – Cllr Chaplin explained that after talking to Cllr Cook, she would be putting a collection tin on the bar of The George for donations to the Pocket Park. There was some discussion as to the previous idea for a 100 Club</p> <p>Mr Tennet confirmed that the CILCA invoice had been paid.</p> <p>2105.08 – Mr Tennet confirmed that he had spoken to Mr Lowe and was now being supplied with a spreadsheet as to the work Mr Lowe’s son and his friends were undertaking. Cllr Chaplin had heard no more regarding help with the Pocket Park</p> <p>2105.10 – Mr Tennet confirmed that he had circulated Cllr James’ update from the last Internal Check</p> <p>As yet Mr Tennet had not arranged a meeting with IM Properties as he had only just got availability dates from Cllr Beasley.</p>	<p>Cllr Jowers to submit the necessary application.</p> <p>Cllr Powell to update the next meeting</p> <p>Mr Tennet to send details of the 100 Club to Cllr Chaplin</p> <p>Mr Tennet to send Mr Lowe’s email to Cllr Chaplin</p> <p>Mr Tennet to progress a meeting with IM Properties</p>
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	<p>2105.11 – Mr Tennet confirmed he had contacted Mr RoyChoudhury and he would be coming over to The George on the evening of the 5th August to share his experience of developing a Neighbourhood Plan for Ashton. This will be publicised in the next Thunderbolt which will be published shortly.</p> <p>2105.12 – Mr Tennet confirmed that the actions raised in the end of year internal check had been dealt with.</p> <p>2105.13 – Mr Tennet confirmed that the village groups using the Parish Council Zoom account had been told of the subscription cancellation.</p> <p>2105.14 – Mr Tennet and Cllr Jowers confirmed they had met with Mr Peers and provided a check list for him to submit</p> <p>2105.20 – Mr Tennet was aware that Cllr Beasley had contacted Gigaclear but there was no update as to when the work would commence.</p> <p>Mr Tennet informed the meeting that he had spoken with the head of the Gateway School regarding the empty properties opposite the school. It would appear that there was a complex situation whereby the land was held under a charity covenant but the houses were owned by the local authority.</p>	<p>Cllr James to contact the PA of Mr Heygates regarding the use of the properties.</p>
2106.06	Public participation session – no one present	
2106.07	Finance report – Mr Tennet presented the finance report for the year to date and went through the expenditure since the last meeting. There were no payments awaiting authorisation. With no questions raised, the report was proposed by Cllr Jowers and seconded by Cllr Chaplin. There were no objections.	
2106.08	Correspondence List – Mr Tennet took the meeting through the list of correspondence since the last meeting. There were no questions and the report was proposed by Cllr Jowers and seconded by Cllr Tyrell. There were no objections.	

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2106.09	Planning applications – There was one application in respect of Harvest Cottage, High Street North. There were no objections to the application.	Mr Tennet to respond to the application.
2106.10	<p>IM Properties & DHL developments – Cllr Fowler was given a brief overview of the views and concerns of the Parish Council and residents regarding these two developments and the steps taken so far to oppose them.</p> <p>There has been no significant change since the last parish council meeting. Cllr James reported that Mr Hearty has met with Mr Timmiss from West Northamptonshire Council regarding his concerns and those of the action group. Mr Timmiss has agreed to look into the matters raised and an update is awaited. He has also been provided with the name of the investigating officer appointed by the police.</p> <p>Highways England still have a three-month delay order in place with IM Properties (the third one issued) and many residents have written to the agency regarding their concerns.</p> <p>In respect of the DHL development, the meeting informed Cllr Fowler that a number of their assertions during the public meeting had been challenged. Cllr Fowler suggested a meeting with a representative from each Parish Council with herself and Cllr Manners</p>	<p>Cllr James to chase Highways regarding their position.</p> <p>Cllr James to send Cllr Beasley's letter of objection to Cllr Fowler and look to arrange a meeting with other residents, Cllr Fowler and Cllr Manners</p>
	Business items	Action
2106.11	Cllr Louisa Fowler introduced herself and gave a brief description of her background, giving an undertaking to try to attend every other Parish Council meeting. Cllr Fowler discussed her initial ideas for a green agenda. She further explained the current planning application process under the new Unitary Councils.	Mr Tennet to circulate Cllr Fowler's email address to all Councillors.
2106.12	Mr Tennet proposed that as required by Regulation 15(2) Accounts and Regulations 2015, that the notice for the period for the exercise of public rights and other information would be the 21 st June to 30 th July 2021. This was agreed by all present with no objections.	Mr Tennet to publish the appropriate notices and documents on the 20 th June 2021
2106.13	Insurance Risk Assessment for village BBQ/Events – Mr Tennet reported that Cllr Beasley had asked that this be included on the agenda, in response to a letter received from the Parish Councils insurance providers. Mr Tennet displayed the letter concerned. After some debate it was agreed that a Risk Assessment be drawn up for the village BBQ, and that the advice be noted and as far as possible followed.	Cllr Cook to work with Mr Tennet to conduct the Risk Assessment and report back to the Parish Council

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2106.14	Play equipment maintenance and insurance implications – Cllr Tyrell referred to an item included in the NCALC update regarding the lack of safety checks on play equipment that had resulted in an insurance company declining to pay out when a child had been injured using council owned play equipment. Cllr Jowers confirmed that Mr Peers had been asked to conduct fortnightly checks in the winter and weekly checks in the summer and to complete a record of each check. This should then be forwarded to the Clerk.	Mr Tennet to contact Mr Peers to ensure this is being done
2106.15	<p>Slide and Pocket Park sign repairs – Cllr Powell reported that the repair on the slide had been delayed due the company that supply the steel sleeve cannot undertake the work for a few weeks. As such, and in light of the item above it was agreed to tape off both the slide and the broken part of the wooden trail to try to prevent their use.</p> <p>Cllr Chaplin reported the frame for the Pocket Park sign is undamaged but she is still trying to find someone who can reproduce/replace the graphics for the information sheet.</p>	<p>Mr Tennet to ask Mr Peers to tape the items off to prevent use. Photos of this to be taken and the tape to be monitored in case of removal.</p> <p>Mr Tennet to put signs up to explain why the equipment is out of use</p> <p>Cllr Chaplin to update the next meeting</p>
2106.16	Plant a Tree for the Jubilee – It was agreed in principle, to support this initiative. Cllr Jowers reported that there is a dead cherry tree on Claydon Field that could be replaced with a new tree, possible an Ash.	Cllr Jowers to circulate his designs for Claydon Field from a couple of years ago with suggested sites for new trees
2106.17	Councillor vacancy – It was agreed by all to start the process to look for another member of the community to be co-opted onto the Council to fill the current vacancy.	Mr Tennet to start the process for co-option.
2106.18	Urgent Matters (for report only)	

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	<p>In response to Cllr Chaplin, Mr Tennet confirmed that he still delivers welcome packs to new householders and that he had raised the issue of the poor state of the drains in Eastcote Road with Highways.</p> <p>Cllr Powell asked in residents had the power to close roads. Normally this can only be done by the local authority or the emergency services. However, it was agreed that if it was an emergency, it could be done so long as the police were notified immediately.</p> <p>Cllr Powell shared a leaflet he had regarding a skate ramp on Claydon Field, the cost of which could be between £14K and £18K. There was some discussion regarding how such funds might be raised</p> <p>Cllr James reported that she had been approached regarding another dog waste bin at the end of the footpath from Meadow Rise to the field behind. After some discussion as to the likely costs and social impact it was agreed to erect signs highlighting where the current bins are situated.</p>	<p>Mr Tennet to send the flood photos to Cllr Fowler</p> <p>Mr Tennet to deliver welcome pack to new residents in High Street South and ask if they could trim the verge back adjacent to the footpath.</p> <p>Mr Tennet to forward Cllr Powell the email he had from a skateboard ramp company.</p> <p>Cllr Jowers to design and erect signs highlighting where the current dog waste bins are situated</p>
	<p>With no other business the meeting closed at 09.50pm</p>	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: _____ Date: _____