

# Tiffield Parish Council

E-mail: [clerk@tiffieldparishcouncil.org.uk](mailto:clerk@tiffieldparishcouncil.org.uk)

Website: [www.tiffieldparishcouncil.org.uk](http://www.tiffieldparishcouncil.org.uk)

Parish Office Ashbury Barn, 9a High Street South, Tiffield NN12 8AB. Tel: 01327 323195

---

From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors 13/07/2021:

## MINUTES OF THE MEETING OF TIFFIELD PARISH COUNCIL held in The School Hall on Mon 12/07/2021 at 8.00pm

Present: Cllr J Beasley (Chairman of the Council). Cllr P Chaplin. Cllr S Jowers. Cllr C Pearson. Cllr J Tyrell. Cllr Cook.

Mr A Tennet (Clerk to the Council)

	Standing Items	Action
2107.01	The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting.	
2107.02	Apologies for absence – Cllrs James and Powell (both on holiday). Apologies approved by all present	
2107.03	Declarations of interest related to business on the agenda for this meeting – none made	
2107.04	To receive and approve the minutes of the meeting held on 14/06/2021 – the minutes were proposed as an accurate record by Cllr Jowers and seconded by Cllr Cook. There were no objections.	
2107.05	Matters arising from the previous minutes not included on the agenda for this meeting.  2106.05 – Cllr Jowers will submit the application for the trees in question to be attended to after the bird nesting season.	

Dates of scheduled Parish Council Meetings 2021/22:

Apr 12<sup>th</sup>. May 10<sup>th</sup>. Jun 14<sup>th</sup>. Jul 12<sup>th</sup>. Sep 13<sup>th</sup>. Oct 11<sup>th</sup>. Nov 8<sup>th</sup>. Jan 10<sup>th</sup>. Feb 14<sup>th</sup>. Mar 14<sup>th</sup>.

# Tiffield Parish Council

<p>It was confirmed that the knee rail around the swings had been removed. The resetting of the goal posts was the next item to be addressed.</p> <p>2105.07 - The 100 Club is an agenda item for this meeting</p> <p>2105.08 Mr Tennet confirmed that he had sent Mr Lowe's email address to Cllr Chaplin and the boys were continuing to do good work around the village.</p> <p>2105.11 – To be updated under IM Properties in the Agenda</p> <p>Cllr James confirmed she had contacted the PA for Mr Heygates and was awaiting a response.</p> <p>2106.09 – Mr Tennet had responded to the planning application as agreed.</p> <p>2106.10 - To be updated under IM Properties later in the Agenda.</p> <p>2106.11 – Cllr Fowler's email address had been circulated to all Councillors</p> <p>2106.12 – All notices have been published as required in the village noticeboard and website</p> <p>2106.13 – Agenda item</p> <p>2016.14 – Mr Tennet confirmed that so far only one check list had been returned by Mr Peers.</p> <p>2106.15 – Mr Tennet confirmed that the damaged pieces of play equipment had been taped off and notices put up. It appeared some of the tape and notices had been removed. Photos were taken when these were put in place.</p> <p>2106.16 – Cllr Jowers had circulated his designs for Claydon Field.</p> <p>2106.17 – Mr Tennet confirmed that he now had all the necessary papers to start the process to co-opt a new Councillor onto the Parish Council but asked if it would be better to wait till the next edition of The Thunderbolt</p> <p>2106.18 Mr Tennet informed the meeting that all of the actions listed in this section had been completed.</p>	<p>Mr Lowe to be asked if his boys could tackle the area around the pond and the steps.</p> <p>Cllr Jowers to deliver some paper copies of the check list to Mr Peers.</p> <p>Mr Tennet to check if the notices and tape need to be replaced on the damaged equipment.</p> <p>Mr Tennet to ensure that the Councillor vacancy be advertised in The Thunderbolt.</p>
---	---

Dates of scheduled Parish Council Meetings 2021/22:

Apr 12<sup>th</sup>, May 10<sup>th</sup>, Jun 14<sup>th</sup>, Jul 12<sup>th</sup>, Sep 13<sup>th</sup>, Oct 11<sup>th</sup>, Nov 8<sup>th</sup>, Jan 10<sup>th</sup>, Feb 14<sup>th</sup>, Mar 14<sup>th</sup>.

# Tiffield Parish Council

2107.06	Public participation session – no one present.	
2107.07	Finance report – Mr Tennet presented the finance report to the Council for the financial year to date. The accounts were proposed by Cllr Cook and seconded by Cllr Pearson.  Cllr Beasley raised the issue of the Tiffield Poor’s Account as no response had been received from anyone from Lloyds Bank.	Mr Tennet to write to Lloyds again asking what, if any, progress had been made.
2107.08	Correspondence List – Mr Tennet took the meeting through the correspondence list. Of note was the exchange of emails with Cllr Fowler who had suggested a meeting in the village on the 21 July at midday to discuss the flooding issues. Cllrs Chaplin, Jowers, Beasley and Mr Tennet will all attend.	Mr Tennet to contact Luke Costello regarding the verge outside Cllr Pearson’s house.
2107.09	Planning applications – none made	
2107.10	IM Properties & DHL – Mr Tennet read out a report from Cllr James, submitted in her absence.  Cllr James has had a Zoom meeting with Cllr Fowler and a number of other parties. Cllr Fowler will be challenging the previous policy and Councillor decisions, the process and get the local plan amended to reflect the real needs of Towcester. Cllr Fowler has also engaged with Paul Sekington (Head of Development management, enforcement and land changes). Cllr Fowler is asking that the Local Plan be taken back to committee under the new unitary council as it is far removed from its original aims, especially around A1, 2 & 3. The current inadequacy of the Tove Roundabout has been highlighted.  Further to this Cllr Fowler has looked at the DHL site to try to enforce the limit on the height and footprint of the proposed development there.  Mr Tennet also reported that despite two attempts to arrange a meeting with representatives from IM Properties to discuss mitigation, a limited response had been received, with no dates suggested.	
	<b>Business items</b>	<b>Action</b>
2107.11	ROSPA report Claydon Field – the contents of the report were noted	
2107.12	Repairs to slide – in the absence of Cllr Powell this matter was adjourned to the next meeting	To be added to the next Agenda

# Tiffield Parish Council

2107.13	BBQ Risk Assessment and arrangements – Mr Tennet had previously circulated his risk assessment for the event the content of which was agreed and accepted. Cllr Beasley read out an update from Mr Loake regarding the arrangements for the BBQ. Mr Tennet confirmed that the toilets at the school would not be available.	Mr Tennet to contact Mr Dean to see if the toilet at the Reading Room could be used.  Mr Tennet to also contact local resident to see if we can use power from his house for the event.
2107.14	Repairs to Pocket Park sign – Cllr Chaplin informed the meeting that she had made contact with an artist who may be able to produce a new sign (in a dyslexic friendly font) for a fee of around £50.	Cllr Chaplin to obtain more details. Mr Tennet to add to the next Agenda
2107.15	100 Club – Cllr Chaplin opened a discussion about running such a scheme to raise funds for the Pocket Park. This was agreed. Cllr Jowers proposed that the £40.00 licence fee (£20 annually thereafter) be paid by the Parish Council and this was seconded by Cllr Tyrell. All the paperwork held by Cllr Chaplin has the SNC heading and needs updating.	Mr Tennet to contact WNC to see if they have the forms under their branding.
2107.16	Claydon Field – Plant a tree/Queens Jubilee – A number of locations for a new tree were suggested by Cllr Jowers. These included to replace a cherry tree on Claydon Field, or at the top of Claydon Field near the entrance to the Pocket Park, or on the village green.  Cllr James has suggested that the Parish Council agree to support a street party on the day of the Jubilee, much as we did for the VE Celebrations last year.	Mr Tennet to include the cost of a tree in next years' budget (£50 - £100)  Proposal for a new tree for this event to be put in The Thunderbolt.  Mr Tennet to explore if there are any grants available.

Dates of scheduled Parish Council Meetings 2021/22:

Apr 12<sup>th</sup>, May 10<sup>th</sup>, Jun 14<sup>th</sup>, Jul 12<sup>th</sup>, Sep 13<sup>th</sup>, Oct 11<sup>th</sup>, Nov 8<sup>th</sup>, Jan 10<sup>th</sup>, Feb 14<sup>th</sup>, Mar 14<sup>th</sup>.

# Tiffield Parish Council

		<p>CLRs Cook and James to develop plans for a street party.</p>
2107.17	<p>Ash Dieback – CLRs Jowers and Beasley briefed the meeting in respect of this disease and the potential impact it is going to have on our landscape in the parish over the next few years as we have a significant number of mature Ash trees. Work will need to be done with landowners to see if they will work with the Parish Council to replace the trees. It is not believed that any of the Ash trees sit on land which is the responsibility of the Parish Council.</p>	<p>CLr Jowers to write an article for The Thunderbolt regarding this matter.</p> <p>CLr Jowers to see if the mapping tool we have can be used to plot the location of the Ash trees in the parish.</p>
2107.18	<p>Internal check – CLr Cook took the meeting through the 3-month report which had been previously circulated. The report was proposed by CLr Jowers and seconded by CLr Chaplin. There were no objections</p>	<p>Mr Tennet to raise an annual invoice for the expenses paid to Mr Peers.</p>
2107.19	<p>Printer Issues – Mr Tennet informed the meeting that both his own and the Parish Council printers were not performing very well and suggested the cost of a new one be explored.</p>	<p>Mr Tennet to obtain quotes for a new laser printer for the next meeting</p>
2107.20	<p>Urgent Matters (for report only) – Mr Tennet asked if the Council wanted to meet in the Reading Room for the next meeting in September. It was agreed to meet in the school hall for that meeting and make a decision then based on how the Covid situation had developed.</p>	
	<p>With no other business the meeting closed at 9.20pm</p>	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_