

Tiffield Parish Council

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From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors 12/10/2021:

MINUTES OF THE MEETING OF TIFFFIELD PARISH COUNCIL

held in The School Hall on Mon 11/10/2021 at 8.00pm

Present: Cllr P Chaplin. Cllr L James (nominated Chair for this meeting). Cllr S Jowers. Cllr J Tyrell. Cllr R Powell. Cllr Cook. Cllr Pearson

Mr A Tennet (Clerk to the Council), Mr Graham Ferrie

	Standing Items	Action
2110.01	The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting.	
2110.02	Apologies for absence – Cllr Beasley (holiday)	
2110.03	Declarations of interest related to business on the agenda for this meeting – none made	
2110.04	To receive and approve the minutes of the meeting held on 13/09/2021 – The minutes were proposed as accurate by Cllr Chaplin and seconded by Cllr Powell. There were no objections	
21.05	Matters arising from the previous minutes not included on the agenda for this meeting. 2109.06 – Mr Tennet confirmed the following actions had been taken: -	

Dates of scheduled Parish Council Meetings 2021/22:

Apr 12th. May 10th. Jun 14th. Jul 12th. Sep 13th. Oct 11th. Nov 8th. Jan 10th. Feb 14th. Mar 14th.

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<p>That he had spoken to two of the signatories for the Poores Account and they had agreed to withdraw the funds held and close the account. However, one was away on holiday and this would be progressed on his return</p> <p>That he had emailed Mr Costello but had not yet had a response</p> <p>That he would be putting an article in The Thunderbolt regarding the Plant a Tree for the Jubilee</p> <p>That he had spoken with Mr Peers and a number of the forms had been delivered and that this would be monitored.</p> <p>2109.08 – Mr Tennet confirmed that all the payments shown had been made.</p> <p>2109.09 – Mr Tennet informed the meeting that Street Trading Licences were not required for non profit groups or events, looking to raise money for charity.</p> <p>2109.12 – Mr Tennet had checked and the articles had appeared in The Thunderbolt as requested. He had also made contact with West Northamptonshire Council regarding the action required to start the application for a Neighbourhood Plan and that all the information the parish council would need was there and easily accessible.</p> <p>2109.13 – As far as Mr Tennet was aware, Cllr Fowler was pursuing the flood matters with Ms Burnham.</p> <p>2109.16 – Mr Tennet confirmed that all of the policies and procedures had been updated along with the version history box.</p> <p>2109.17 – Cllr Chaplin confirmed that Mr Loake would be supplying music for the fireworks night and Mr Tennet confirmed that a low noise firework display had been ordered from the suppliers.</p> <p>2109.13 – Mr Tennet informed the meeting that the bushes in question had been cut back before he had spoken with the owner. He has also booked onto the Social Media course offered by NCALC.</p>	<p>Mr Tennet to pursue before the next meeting</p> <p>Mr Tennet to continue to try to speak with Mr Costello</p> <p>Mr Tennet to compose an article for The Thunderbolt regarding the Plant a Tree campaign</p> <p>Mr Tennet to circulate a list of all policies and procedures held by him to all Councillors.</p> <p>Mr Tennet to see if the grass bank could be moved back slightly</p>
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2110.06	<p>Public participation session – Cllr James invited Mr Ferrie to address the meeting. He explained that he wished to be considered for the vacant Councillor post. He had been on the parish council many years ago and had served a short time as chair. Mr Ferrie explained that he was concerned with regards to the developments in the area and wanted to make the parish a better place to live.</p> <p>Cllr James asked those present if they wished to have an agenda item next meeting regarding the co-option of Mr Ferrie or to vote on the matter now. This was agreed by all present and Mr Ferrie left the room. Councillors were asked to raise a hand if they agreed with the co-option of Mr Ferrie. There was a unanimous vote to co-opt and as such Mr Ferrie was invited to re-join the meeting and welcomed to the council.</p>	Mr Tennet to email Mr Ferrie the appropriate forms for return at the next meeting
2110.07	Finance report – Mr Tennet presented the financial report for the year to date and confirmed that all of the balances on the spreadsheet matched the online accounts. We had also been paid the second on the annual precept payments. Cllr Powell proposed the accounts as correct and this was seconded by Cllr Pearson. There were no objections.	
2110.08	Correspondence List – Mr Tennet took the meeting through the correspondence since the last meeting. One matter of some discussion was the invitation to join the Stop the Arc campaign and the parish response to the West Northamptonshire Strategic Plan. It was agreed that both should be added to the next agenda to formulate a response	<p>Mr Tennet to add both matters to the November agenda.</p> <p>All Councillors to acquaint themselves with both so as to be informed for discussions at the next meeting</p>
2110.09	Planning applications – 14 High Street South. Mr Ferrie declared an interest and left the meeting. There were no objections to the application and Mr Ferrie returned to the meeting.	Mr Tennet to notify WNC Planning of this decision.
2110.10	IM Properties & DHL – It was noted that IM Properties had resubmitted their application, including further justification. National Highways (formerly Highways England) had now approved the plan but had imposed a number of conditions. At present IM Properties are not in a position to meet with the Parish Council until the	Cllr Chaplin to try to ascertain how often the M1 had been closed recently

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	<p>new year. Cllr James informed the meeting that she had been made aware of a Highways England report that allegedly stated that the Tove roundabout was unable to cope with current traffic levels and was hoping to find the source of this information.</p>	
	Business items	Action
2110.11	<p>Thunderbolt Archive – After some discussion it was agreed that the Parish Council would hold the digital archive of The Thunderbolt and manage this on an external drive. However, the Clerk was not in a position to digitise the back issues himself, this would have to be done by other groups or individuals in the parish.</p>	<p>Mr Tennet to notify Mr Russell Brown.</p>
2110.12	<p>Report on meeting with Cllr Fowler and Stuart Mann re flooding – Cllrs Jowers & Pearson informed the members present that following this meeting, a mechanised street sweeper had been deployed through the village and that many of the drains had been cleared but it was unclear if all of them had been done. Cllr Jowers outlined the main areas of flooding in the village and why, and that Mr Mann had agreed to look at the depth of the grip opposite Bridge Home Farm.</p> <p>It was noted that the contract for the work currently being done for WNC by Kier/WSP was up for renewal and out for tenure.</p>	<p>Flooding issues to be added to the next agenda for discussion with Cllr Fowler.</p> <p>Mr Tennet to deliver historic flood report papers to Cllr Jowers</p> <p>Cllr Jowers to write an article for The Thunderbolt regarding flooding in the parish</p>
2110.13	<p>Pocket Park sign and slide repairs – Cllr Chaplin informed the meeting that the anti-graffiti covering for the new sign would be too expensive and as such had not been progressed. Measurements had been taken so that the sign would be predrilled on delivery. Some work needs to be done to look at the structure to hold the sign and Cllr Chaplin would be contacting the designer for an update.</p> <p>Mr Tennet informed the meeting that Mr Peers has carried out a temporary repair on the slide leg, meaning that it is safe to use until a more permanent repair can be completed. Both he and Cllr Powell are looking to purchase a new leg to do this.</p> <p>Cllr Chaplin reported that Mr Loake had painted the swings and the parallel bars for which the council extends their appreciation of his work.</p>	

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2110.14	Internal check report – Cllr Cook took the meeting through her 6-month report, during which no issues were identified other than to update the asset register with the new play equipment that had been installed on Claydon Field. Mr Tennet confirmed that this had been done.	
2110.15	<p>Bonfire and Fireworks evening – Mr Tennet informed the meeting in respect of all the work that has been done so far in preparation for the evening. After some discussion it was agreed that advertising would be done by way of social media, posters and word of mouth.</p> <p>Mr Tennet raised one matter of concern in that he had been unable to find the display banners that has last been used in 2019. Cllr Jowers agreed to check the village store again.</p> <p>The following roles had been agreed: Fire Safety – Kev Corcoran, 1st aid – Fay Tennet, Firework lighters – Mr Tennet, Mr Pady and/or Mr Thomas, Bonfire – Cllr Beasley, refreshments – Cllrs James and Chaplin, gate – Cllrs Jowers and Pearson.</p>	<p>Cllr Chaplin to speak to Mark Leggett regarding access to exterior power points.</p> <p>Mr Tennet to amend the poster to reflect that music would accompany the display</p>
2110.16	<p>Urgent Matters (for report only) – Cllr Jowers gave the meeting an update regarding the WNC Bus Service consultation and the Gayton and Tiffield Minibus service. In light of the consultation and the Government White paper on bus services, consideration was being given to extending the minibus service to other areas. Both he and Mr Spencer would be responding to the WNC consultation.</p> <p>Cllr Powell questioned the current pricing structure for hiring the bus and Cllr Jowers confirmed this was a work in progress. Cllr Jowers also asked if all Councillors would look at the consultation themselves.</p>	All Councillors to look at and take part in the WNC Bus Service consultation.
	With no other business the meeting closed at 9.25pm	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: _____ Date: _____