

Tiffield Parish Council

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From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors xx/xx/2021:

MINUTES OF THE MEETING OF TIFFIELD PARISH COUNCIL

held in The School Hall on Mon 10/01/2021 at 7.30pm

Present: Cllr J Beasley (Chairman of the Council). Cllr L James. Cllr S Jowers. Cllr S Pady. Cllr P Power. Cllr J Tyrell. Cllr R Powell. Cllr Cook, Julie Barrie, Adam Wood (both of Caldecote), Jason Tait (Planning consultant), Jethro Warren (Bell Plantation), Neil Ambidge ('Kirkely' Planning applications), Mr Holloway (Jubilee Celebrations)

Mr A Tennet (Clerk to the Council)

At 7.30pm, prior to the other business of the Parish Council meeting, Mr Tait and Mr Warren were invited to address those present in respect of the plans to build a number of commercial and industrial units on the land surrounding the Bell Plantation. The development would run up to the proposed DHL site on the A5 and along the A43 boundary to the Tiffield Lane turn. At the back, they would run along the boundary with the proposed new football pitches. Copies of the plans were distributed to the meeting and Mr Tait and Mr Warren ran through the details of the proposal. During their presentation, a number of questions were asked by those in attendance. Chief amongst these were the traffic implications for the local roads, A5 and A43 given this and the other large developments planned for the immediate and surrounding areas. Mr Tait and Mr Warren said that they were in agreement with us in pressing WNC to take a holistic view of the traffic impacts in the area instead of a fragmented development by development approach. At the conclusion, Mr Warren emphasised that he wanted to ensure that all avenues of communication remained open. Cllr Beasley thanked them for coming to the meeting and for their presentation.

Ms Barrie, Mr Wood, Mr Tait and Mr Warren then left the meeting. Mr Ambidge and Mr Holloway arrived at the meeting.

	Standing Items	Action
2201.01	The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or	

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	press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting.	
2201.02	Apologies for absence - Cllr P Chaplin and Cllr L Fowler	
2201.03	Declarations of interest related to business on the agenda for this meeting – none made	
2201.04	To receive and approve the minutes of the meeting held on the 08/11/21 – Cllr James proposed the minutes as an accurate record and Cllr Powell seconded the motion. There were no objections.	
2201.05	To note any matters arising from the minutes not included on this agenda for report only: All actions from the last meeting were considered as discharged except for 2111.15 relating to the Village Awards 2022.	Cllrs Cook and Pearson to complete this application by the end of the month (closing date)
2201.09	Planning applications – WNS/2021/2064/MAF at Kirkely High Street South, Tiffield, NN12 8AB (agricultural building) and WNS/2021/1988/FUL at Kirkely High Street South Tiffield NN12 8AB (dormer extension) This item was brought forward on the agenda as Mr Ambidge (the applicant) was in attendance. Following a brief discussion with Mr Ambidge, there were no objections from the application for the dormer. In respect of the agricultural building, whilst the Parish Council did not object in principle, there were concerns raised in respect of the potential crime that the building, in its proposed location might attract. These concerns were discussed with the applicant.	Mr Tennet to respond to both application on the WNC planning application portal.
2201.13	Village festival/Jubilee celebrations – This item was brought forward on the agenda as Mr Holloway was present and wanted to discuss a proposal to hold an event on the village green, on one of the days over the Platinum Jubilee weekend. Mr Holloway distributed plans of the green with a suggested layout. The plans were discussed for a short while after which Cllr Beasley suggested that the plans be taken forward by the nominated Councillors. Mr Holloway then left the meeting.	Cllrs James and Cook to work with the Clerk and Mr Holloway in respect of plans for the Platinum Jubilee celebrations

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2201.06	Public participation session – other than those who had already attended and spoken, there were no other members of the public present.	
2201.07	<p>Finance report – Mr Tennet took the meeting through the financial report for the financial year to date. There was one payment to be authorised:</p> <p>£6375.51 to KOMPAN for repairs to and replacement of play equipment on Claydon Field. To be paid under The Government (Miscellaneous Provisions) Act 1976, section 19. A motion to make this payment was proposed by Cllr Jowers and was seconded by both Cllr Powell and Cllr Tyrell. There were no objections or further queries.</p>	Mr Tennet to pay the invoice from KOMPAN
2201.08	Correspondence List – Mr Tennet took the meeting through the correspondence for the Parish Council since the previous meeting. There were no matters arising	
2201.10	<p>IM Properties, DHL and the land adjoining the Bell Plantation – Cllr Beasley felt that the Bell Plantation matters had been covered by the presentation prior to the Parish Council meeting starting.</p> <p>Cllr James reported that the Save Towcester campaign now had a number of banners up around the town and that their petition now had nearly 2000 signatures. Cllr Beasley urged those present to join the campaign and add their signatures to the petition. Two articles about the proposed developments and the opposition had featured in the local press.</p> <p>It was noted that all businesses in Watling Street had received a letter from WNC asking them to keep their windows closed due to air pollution.</p> <p>Mr Tennet then read out an email he had received from Cllr Fowler in respect of suggested action that both she and the parish council could take.</p> <p>Cllr Ferrie noted that between now and the 27th January, members of the Strategic Planning Committee would be conducting site visits and that it would be a good idea to email them before that date. Cllr Ferrie will be attending the meeting on the 27th January on behalf of the Parish Council.</p>	<p>Mr Tennet to circulate the email from Cllr Fowler to all members and Cllr Beasley to do the same with the contact details for members of the Strategic Planning Committee.</p> <p>All council members to consider emailing their concerns to the members of the Strategic Planning Committee</p>

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	Business items	Action
2101.11	<p>Clerk remuneration - Cllr Beasley proposed that due to the confidential nature of the business to be discussed that Pursuant to the Public Bodies (Admission to Meetings) Act 1060, the public and press will be excluded from this item. There were no objections.</p> <p>Mr Tennet asked that in line with national pay scales and as set out in his contract, that he move two spinal points up the Clerks pay scale. The motion was proposed by Cllr Ferrie and seconded by Cllr Tyrell. There were no objections.</p>	Mr Tennet to amend his wage payment as from 5 th April 2022
2201.12	Budget and precept 2022/23 – Mr Tennet presented the meeting with his proposed budget for the next financial year. This had been previously circulated. There followed some discussion in respect of the reserves that the council held and the precept demand. At the end of these discussions, Cllr Beasley motioned that the proposed budget be accepted and that there be no rise in the precept request. This was seconded by Cllrs Tyrell and Jowers. There were no objections.	Mr Tennet to notify WNC of the precept demand for 2022/23 for Tiffield Parish.
2201.15	Neighbourhood Plan – Cllr Beasley produced the documents that had been printed in order to conduct the Neighbourhood Plan Survey, which in turn would dictate whether or not the Parish Council and the community proceed with the process. The documents will be delivered to every household in the parish and need to be returned by the 31 st January 2022. Each Councillor then volunteered to deliver the documents to nominated areas of the parish.	Councillors to deliver the documents over the weekend of the 15 th /16 th January.
2201.16	Operation London Bridge – Cllr Beasley and the Clerk reported on the actions required from the Parish Council in respect of this event and the discussions they have been holding with the church wardens. Mr Tennet estimated that to make the parish ready for such an event would cost around £100. This expenditure was proposed by Cllr James and seconded by Cllr Pearson. There were no objections.	Mr Tennet to make the appropriate purchases.
2201.17	TPC 24 – Equality, Diversity and Inclusion Policy – Mr Tennet reported that as part of his CiLCA training he had been required to rewrite the current policy and proposed that this new policy be adopted. This was agreed by Cllr James with no objections.	Mr Tennet to add this policy to the council’s portfolio.

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2201.18	OPFCC Community Risk Management Plan – Cllr Ferrie reported that he had dialled into this meeting and saw no reason to oppose the requested increases in funding for both the Fire and Police services. All councillors present were in agreement.	Cllr Ferrie to respond to the consultation on behalf of the Parish Council.
2201.19	To engage with the Northants CALC Asset Mapping Project (AMP) and to appoint an AMP Working Group comprising the clerk and [2*] councillors. The Clerk informed the meeting that NCALC had asked for this item to be included on the agenda and recommended that it be supported. However, the Clerk suggested that until we know exactly what will be required to fulfil the AMP, the need to nominate Councillors could wait. There were no objections and all members agreed to support the proposal and the suggestion that we wait to see what is required before nominating Councillors.	
2201.17	<p>Urgent Matters (for report only)</p> <p>Cllr Tyrell raised the continuing problem of potholes in the village and was going to raise the matter via Street Doctor. He has also reported the poor quality of road markings at the St Johns junction with the A43. The authority has been out to inspect them, agreed they are in a poor state and will repaint them as soon as they can.</p> <p>Mr Tennet asked if the council were happy to still meet at the school or return to the Reading Room. It was felt that due to the current Covid warnings, meeting should take place in the school.</p> <p>Mr Tennet also informed the meeting that the Head of the school had written to all parents asking for interest in becoming a Governor. This was noted by all present.</p> <p>Mr Tennet also asked to bring the date of the July meeting forward by a week so as not to clash with another commitment he had. This was agreed by all present.</p>	Mr Tennet to see if the heating can be used for the duration of any future meetings.
	With no other business the meeting closed at 9.50pm	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: _____ Date: _____