

Tiffield Parish Council

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From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors 10/05/2021:

MINUTES OF THE MEETING OF TIFFFIELD PARISH COUNCIL held in The School Hall on Mon 09/05/2022 at 8.00pm

Present: Cllr P Chaplin. Cllr L James (Chair), Cllr S Jowers. Cllr J Tyrell. Cllr R Powell. Cllr Cook

Mr A Tennet (Clerk to the Council)

	Standing Items	Action
2205.01	The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting.	
2205.02	Apologies for absence - Cllr J Beasley, Cllr G Ferrie, Cllr. C Pearson.	
2205.03	Declarations of interest related to business on the agenda for this meeting – none made	
2205.04	To receive and approve the minutes of the Parish Council meeting held on 11/04/2022 – The minutes were approved as an accurate record of the previous meeting with a unanimous vote.	
2205.05	To receive and approve the minutes of the Annual Parish meeting held on 11/04/2022 – The minutes were approved as an accurate record of the previous meeting with a unanimous vote.	

Dates of scheduled Parish Council Meetings 2022/23:

Apr 11th. May 9th. Jun 13th. Jul 4th. Sep 12th. Oct 10th. Nov 14th. Jan 9th. Feb 13th. Mar 13th.

Tiffield Parish Council

2205.06	Matters arising from the previous minutes not included on the agenda for this meeting – Cllr James and Mr Tennet went through the outstanding actions from the last meeting. All had been discharged apart from the purchase of antivirus software for the parish laptop. Mr Tennet to pursue this matter	Mr Tennet to purchase antivirus software for the parish laptop.
2205.07	Public participation session – no one present	
2205.08	Finance report – Mr Tennet took the meeting through the account activity since the last meeting. Mr Tennet also informed the meeting that the Unity Bank has finally opened a new account which could be used for the Tiffield Pools money. There was still some work to be done but this was a step in right direction. At the conclusion of the report Cllr Jowers proposed that the accounts be accepted and this was seconded by Cllr James. There were no objections.	
2205.09	Correspondence List – Mr Tennet took the meeting through the correspondence received by the Parish Council since the last meeting. There were no questions of note or matters arising.	
2205.10	Planning applications - WNS/2022/0702/FUL at 27 High Street North Tiffield NN12 8A – Mr Tennet reported that he had asked for an extension to the deadline for responses as it fell just before this meeting. As he had not had a response to that request, he had submitted all comments made by councillors and had highlighted that the lack of any response was not acceptable. WNS/2022/0819/MAF and WNS/2022/0820/FUL both at Oakwood Farm House Towcester Road Blisworth NN7 3DL – There were no objections.	
2205.11	IM Properties, DHL and Bell Plantation – Mr Tennet read out an update from Cllr Louisa Fowler he had received earlier in the day which gave some clarification in respect of which application the Secretary of State had asked to see (AL1 – IM Properties) and what work was being undertaken at all sites in respect of archaeology.	
2205.12	Tiffield 100 Club – the numbers drawn were 95, 38 and 92. Cllr Chaplin will notify the winners.	
	Business items	Action

Tiffield Parish Council

2205.13	Repairs to the Church Clock £425 (plus VAT) – This was an unexpected repair to the church clock at £425 plus VAT. The quote had been approved by Mike Dean and the work started. After some discussion the payment was approved.	Mr Tennet to contact Mike Dean regarding the repair to the church clock
2205.14	To consider and accept the content of the auditor’s report 2021/22 – Mr Tennet took the meeting through the content of the report at the conclusion of which Cllr Cook proposed that be accepted. This was seconded by Cllr Jowers with no objections.	
2205.15	Annual Governance and Accountability Return Section 1 - Mr Tennet shared this document with the meeting and went through what he had completed on behalf of the Parish Council and invited any discussion as to what he had reported. The document was proposed by Cllr Powell and seconded by Cllr Chaplin. There were no objections and the document was signed by Cllr James as Chair.	
2205.16	Annual Governance and Accountability Return Section 2 – Mr Tennet shared this document with the meeting and went through what he had completed on behalf of the Parish Council accounts and invited any discussion as to what he had reported. The document was proposed by Cllr Chaplin and seconded by Cllr Powell. There were no objections and the document was signed by Cllr James as Chair	
2205.17	Declaration of exemption from the requirement of a limited assurance review - Mr Tennet shared this document with the meeting and explained that if the council has income and expenditure of less than £25K, it can seek exemption from a further audit from PK Littlejohn. The council finances for the previous financial year were below this threshold and as such, the council could seek such an exemption. Cllr Jowers proposed that the exemption be sought and this was seconded by Cllr Cook. There were no objections and the document was signed by Cllr James as Chair	
2205.18	Notification of the exercise of public rights period: 13 th June – 22 nd July 2022 – Mr Tennet explained that he had bought this matter to the Parish Council early as, dependent on his submission of the required papers to PK Littlejohn the documents would need to be published before the next Parish Council meeting which is on the 13 th June. Any later dates would clash with Mr Tennet’s holiday. As such the dates suggested were agreed by all present with no objections.	

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Tiffield Parish Council

2205.19	<p>Urgent Matters (for report only)</p> <p>Cllr Jowers reported that part of the wooden trail at Claydon Field had broken and that Mr Peers had managed to conduct a repair.</p> <p>Cllr Jowers also asked if there was any update on getting the solar panel fitted to the speed sign. Cllr Powell reported that the parts had been ordered but had not yet all been delivered.</p> <p>Cllr Cook informed the meeting that the judges from the Village Awards committee were coming to the village at 10.30am on Tuesday 17th May. Cllr Cook then went through the plan of activity for their visit and asked all to get involved if they could.</p> <p>Cllr Cook and Mr Tennet then took the meeting through an update of the plans for the Queens Platinum Jubilee weekend including the delivery of a leaflet to every household in the village and Caldecote detailing what was taking place, when and where between the 2nd and 5th June. Mr Tennet would shortly update the village website with all the details.</p>	
	With no other business the meeting closed at 08.50pm	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: _____ Date: _____